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U.S. Department
of Transportation
**Federal Aviation
Administration**

System Operations Services
600 Independence Avenue, SW.
Washington, DC 20597

MAR 22 2018

Mr. John Greenewald, Jr.
27305 West Live Oak Road
Suite 1203
Castaic, CA 91384

Dear Mr. Greenewald:

This letter responds to your Freedom of Information Act (FOIA) request, 2018-004348, dated January 31. Your request sought all communications, including emails, letters, memos, etc. between the FAA and Bigelow Aerospace or BAASS.

A search was conducted by the Air Traffic Organization, System Operations Services office. Thirty-seven (37) pages of responsive records were found. Please note that cell phone numbers and personal email addresses in the records provided are being withheld under FOIA Exemption 6 (5 U.S.C. 552(b)(6)). FOIA exemption 6 protects information about an individual the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

If you owe fees for the processing of this request, an invoice containing the amount due and payment instructions will be enclosed with this letter.

The undersigned is responsible for this partial denial determination. You may request reconsideration of this determination by writing the Assistant Administrator for Finance and Management (AFN-400), Federal Aviation Administration, 800 Independence Avenue, SW., Washington, D.C. 20591, or through electronic mail at: FOIA-Appeals@faa.gov. Your request for reconsideration must be made in writing within 90 days from the date the initial determination was made and must include all information and arguments relied upon. Your appeal must also state that it is an "appeal" from the above-described denial of a request made under the FOIA. The envelope containing the appeal should be marked "FOIA."

You also have the right to seek dispute resolution services from the FAA FOIA Public Liaison via phone (202-267-7799) or email (7-AWA-ARC-FOIA@faa.gov) noting FOIA Public Liaison in the Subject or the Office of Government Information Services (<https://ogis.archives.gov>) via phone (202-741-5770 / toll-free--1-877-684-6448; fax--202-741-5769); or email (ogis@nara.gov).

Sincerely,

Michael C. Artist
Vice President, System Operations Services
Air Traffic Organization

Enclosure

From: John Kehler/AWA/FAA
AJR-53, Operation Services Group
To: [REDACTED]
Date: 05/07/2009 02:10 PM
Subject: RE: BAASS

[REDACTED]
(6)

I'll take care of the two additional DCPs.

I don't think it was oversight on your part since UFO Reporting was never in the AIP. And there may have been a reason why but there really isn't much historical data with some of the reporting procedures. One of the benefits about this new organization where I work is that detailed data is archived so that 10 - 20 years from now, the people working procedures will know why things were approved or disapproved.

I'll be in touch with you around June 8th or so - that is when the initial comments are due. I will coordinate with you to work off any other comments that are received. Then we can go for final coordination which takes 30 calendar days.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304



[REDACTED]
[REDACTED]
05/07/2009 01:59 PM

To John Kehler/AWA/FAA@FAA
cc
Subject RE: BAASS

John,

Your recommendation is excellent! We would appreciate your assistance in executing the two additional DCPs for incorporation within the AIP.

That oversight was my fault. Inaccurately, my understanding of the pubs was that the AIP defined airspace structure – and not procedures, including reporting.

Thank you for your proactive work.

Very Respectfully,

[REDACTED]

(6)

From: John.Kehler@faa.gov [mailto:John.Kehler@faa.gov]

Sent: Thursday, May 07, 2009 10:42 AM

To: [REDACTED]

Subject: RE: BAASS

[REDACTED]

(6)

Your UFO Reporting DCPs are still out for coordination. One of the comments that I have received is asking whether the information should also be in the Aeronautical Information Publication (AIP). Not sure why it never was in the AIP but I suspect it should be. And the rationale is that it is the sister publication to the AIM (i.e., usually what is in one is in the other). In simple terms, the AIM is a publication for U.S. pilots while the AIP is a publication for pilots who will either land in the U.S. or overfly it.

So let me know if you believe the UFO Reporting information should also be in the AIP. If you agree, I will generate two more DCPs for the AIP that will be duplicates of what you've already approved for the AIM.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

[REDACTED]

04/21/2009 12:40 PM

To: John Kehler/AWA/FAA@FAA
cc
Subject: RE: BAASS

John,

They all look good. Confirm that they will not make it into the February 2010 publications? The dates on the docs appear that they will only make it into the July 2010 publications.

[REDACTED]

From: John.Kehler@faa.gov [mailto:John.Kehler@faa.gov]
Sent: Tuesday, April 21, 2009 9:26 AM
To: [REDACTED]
Subject: RE: BAASS

[REDACTED]

(6)

I added the new toll free phone number that you just recently procured to the appropriate DCPs. I've attached them for your review. Once you give me the okay, I will get them signed and put into the coordination process.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

[REDACTED]

04/21/2009 11:38 AM

To: John Kehler/AWA/FAA@FAA
cc
Subject: RE: BAASS

John,

We just got confirmation from the phone company that our toll free number process is complete and confirmed. The two bits of information for the statement are:

BAASS Reporting Hotline: 1-877-979-7444

BAASS Reporting e-mail: Reporting@baass.org (this was included in the previous correspondence)

Please let me know if there is anything further I can do to assist.

Thank you,

[REDACTED]
[REDACTED]

Bigelow Aerospace Advanced Space Studies

[REDACTED]

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From: John.Kehler@faa.gov [mailto:John.Kehler@faa.gov]

Sent: Monday, April 20, 2009 11:17 AM

To: [REDACTED]

Cc: [REDACTED]

Subject: Fw: BAASS

[REDACTED]

(6)

I just wanted to let you know that the window is just about closed for getting any new document change proposals (DCPs) into the February 2010 publication cycle. Those DCPs already in the coordination process are okay but any new ones submitted right now will most likely go into the July 2010 publication cycle.

Again, once you procure your new 1-800 number, let me know and I will add the information to the appropriate DCPs. I will send them to you for one more review before I get them signed and into the coordination process.

Please let me know if you have any questions.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

----- Forwarded by John Kehler/AWA/FAA on 04/20/2009 02:10 PM -----

John Kehler/AWA/FAA

AJR-53, Operation Services Group

03/05/2009 06:07 AM

To: [REDACTED]
cc: [REDACTED]
Subject: RE: BAASSLink
(
6
)

[REDACTED]
(6)

Received your email and attachments. I will:

- change the 'Background' and 'Explanation of Change' paragraphs to reflect your wording.
- change the "Change" paragraph wording by deleting the fax number and including the email address

I like your approach of only submitting three document change proposals (DCPs). Unfortunately we will have to submit six DCPs. The Publications Office requires us to submit a DCP for each change if it involves a change to a different section/paragraph.

Once you provide the new phone number, I'll add it and then coordinate the updated draft DCPs with you once more before I enter them into the process.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

[REDACTED]

03/04/2009 02:41 PM

To: John Kehler/AWA/FAA@FAA
cc: [REDACTED], Kerry
Rose/AWA/FAA@FAA
Subject: RE: BAASS

Mr. Kehler,

My name is [REDACTED], and I have been working this issue for [REDACTED].

It appears we have done some duplicated work... I generated change requests in the format depicted according to Order 7000.5C. The changes are basically the exact same format as your changes, except I generated one document for each pub that needs changes. All changes for that particular change are reflected in the document. Obviously our justification content (verbiage) is a little different, but has the same meaning. However, the verbiage in the recommended publication input is slightly different, and that is important.

The three change proposals are attached.

The only thing holding us back at this time is the inclusion of the correct phone number. As we are a new company, our 1-800 reporting number has not yet been established. We anticipate this within the next couple weeks, at the most. I will advise you when that phone number is determined. Then we should have all information to make the necessary change.

If there is any additional information I can provide (except for the phone number), please advise.

Thank you,

[REDACTED]

[REDACTED]

Bigelow Aerospace Advanced Space Studies

(702) 798-0444 [REDACTED]

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From: [REDACTED]
Sent: Wednesday, March 04, 2009 10:47 AM
To: [REDACTED]
Subject: FW: BAASS

Doug,

I just received this. Can you please review, knowing that the BAASS telephone number is a work in progress.

Thanks

Colm

From: John.Kehler@faa.gov [mailto:John.Kehler@faa.gov]
Sent: Wednesday, March 04, 2009 6:12 AM
To: [REDACTED]
Cc: Kerry.Rose@faa.gov
Subject: Fw: BAASS

[REDACTED],

My manager, Kerry Rose, told me that I would be working the document change proposals for your requested changes. I took the liberty of identifying the paragraphs that are affected and I generated draft documents which I have attached. Please review them for accuracy and let me know if the information meets your change request. Once I receive your comments and make any needed changes, each document change proposal will go through two sequential coordination processes. The first is an initial process that requires 45 days for review and comment. Once I receive everyone's comments, I have to address each comment and mitigate any nonconcurs. I don't expect many with your requests as they seem pretty straightforward. Once that is done, the document change proposals then go through a final coordination process that takes 30 days. The cutoff date for changes that will appear in the February 11, 2010 publications is early June.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

----- Forwarded by John Kehler/AWA/FAA on 03/04/2009 08:51 AM -----

Kerry Rose/AWA/FAA

AJR-53, Operation Services Group

02/27/2009 01:54 PM

To: Shelia Helton-Ingram/AWA/FAA@FAA
cc: [REDACTED]
Subject: Re: BAASSLink

[REDACTED],
We would be pleased to coordinate your change requests. This task would be assigned to one of my specialists and they would generate DCPs (Document Change proposals) to the directives in question, and coordinate through the lines of business and service providers for comments. We need the specific paragraph numbers for those items you want changed to which documents.

If you could please send an 'official' request for changes to me (kerry.rose@faa.gov), and any background information, and we can start the process.

Thanks,
Kerry

*Kerry Rose
Manager, Procedures Development Group
AJR-53
(202) 267-3191*

Shelia Helton-Ingram/AWA/FAA

AST-003, Programs and Plans

02/27/2009 01:13 PM

To: [REDACTED]
cc: Kerry Rose/AWA/FAA@FAA
Subject: Re: BAASSLink

[REDACTED]
I apologize for the delay and responding to your inquiry.

Please contact Ms. Kerry Rose, Manager of the ATO Procedures Office, for the resolution of your request. She has been cc'd on this email.

If I can be of any further assistance, please feel to contact me.

Thanks,

Shelia Helton-Ingram
Special Assistant to AST-1
FAA, Office of Commercial Space Transportation
202-267-8863

[REDACTED]

01/28/2009 07:45 PM

To: Shelia Helton-Ingram/AWA/FAA@FAA
cc
Subject: BAASS

Ms. Helton-Ingram,

Thanks for taking the time to talk with me this morning.

Briefly, Bigelow Aerospace Advanced Space Sciences (BAASS) is a new organization that is devoted to exploration of extremely advanced aerospace technology, including the so called Unidentified Aerial Phenomena (UAP) or Unidentified Flying Object (UFO) topics. Several years ago, another of Mr. Bigelow's organizations, NIDS, succeeded in becoming the "go-to" organization for the reporting by pilots and by air traffic control of UFOs in the United States.

Simply put, we would like to transfer that responsibility to BAASS since it comprises considerably greater resources than the previous NIDS organization. To that end, I wonder could you help us with the appropriate contact people who might be able to address our request?

- NIDS is currently listed in three (3) FAA publications
 - USDoT FAA *Aeronautical Information Manual* , Change 1, dated July 31, 2008
 - USDoT FAA Order JO 7110.65S, dated February 14, 2008
 - *Air Traffic Control*
 - USDoT FAA Order JO 7210.3V, dated February 14, 2008
 - *Facility Operations and Administration*

- o All three publications include the same blurb:

“Unidentified Flying Object (UFO) Reports

- a. Persons wanting to report UFO/Unexplained Phenomena activity should contact an UFO/Unexplained Phenomena Reporting Data Collection Center, such as the National Institute for Discovery Sciences (NIDS), the National UFO Reporting Center, etc.
- b. If concern is expressed that life or property might be endangered, report the activity to the local law enforcement department.”

Since the NIDS organization has essentially morphed into BAASS, the latter having vastly greater resources than NIDS had, the requested transfer would facilitate more effective databasing and investigation of UFO reports from pilots and ATC personnel.

Therefore, we recommend:

- o BAASS submit change recommendations in accordance with FAA Order 7000.5C to the three FAA publications previously listed which:
 - Changes “National Institute for Discovery Sciences (NIDS)” to Bigelow Aerospace Advanced Space Studies (BAASS).”
 - Deletes NIDS from the list of acronyms.
 - Adds BAASS to the list of acronyms.
 - Includes BAASS contact information for:
 - Voice: (702) 798-0444
 - Facsimile: (702) 740-4666

We would be most grateful if you could give us the names and contact numbers of the people at FAA who could facilitate this transition.

Sincerely

[REDACTED]

[REDACTED]

[REDACTED]

Bigelow Aerospace Advanced Space Studies
Las Vegas, Nevada 89119

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please delete it from your system. Thank you.

[attachment "BAASS Change Proposal to AIM.docx" deleted by John Kehler/AWA/FAA]

[attachment "BAASS Change Proposal to JO 7110.65S.docx" deleted by John

Kehler/AWA/FAA] [attachment "BAASS Change Proposal to JO 7210.3V.docx" deleted by
John Kehler/AWA/FAA]

From: John Kehler/AWA/FAA
AJR-53, Operation Services Group
To: [REDACTED]
Date: 08/20/2009 09:27 AM
Subject: UFO Reporting DCPs

[REDACTED]
(6)

We were able to get the seven DCPs for UFO Reporting into the next publication cycle. So expect to see the BAASS changes in the February 11, 2010 documents. I think I told you that they would not get into the documents until July 29, 2010. So some good news for a change.

Let me know if I can help you with anything else.

John Kehler
FAA Air Traffic System Operations Security Procedures Specialist
AJR-53 Procedures Development Group
202-267-9304

CLEARANCE RECORD

Kind of Document: DCPs
 Identification Number: 7210

Title: Seven DCPs on Unidentified Flying Object (UFO) Reporting

Return Document to Point of Contact (POC)

Budget Impact: None Yes (Explain in brief summary below)

Name: John Kehler
 Routing: AJR-53
 Telephone #: 202-267-9304
 FAX #:

Summary: What does it do? (Instruction and additional space available on reverse side)
 These seven DCPs change one of the reporting organizations for persons wanting to report UFO or unexplained phenomena activity. NIDS is a defunct organization and has been replaced by Bigelow Aerospace Advanced Space Studies (BAASS). The change also includes a phone number and email address for BAASS.

ORIGINATING OFFICE CLEARANCE

Routing Symbol	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Directive Management (POC) For This Document	Coordination Start Date
	JK	AJR-53/JK	07/9/09	original signed by Paul Bartko for F D Hatfield	07/09/09		
	KR	AJR-53/KR	07/9/09				

*****DEADLINE DATE*****
8/12/09

Routing Symbol	Internal Clearance			Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Concur with....			Non-concur	
	Initials	Routing Symbol	Date MM/DD/YY			No Comment	Comments Attached	No Response	Comments Attached	
AJT-2	DF EM	AJT-23 AJT-25	0712/09 07/24/09	Director, Terminal Safety and Operations Support	JUL 27 2009	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
AJE-3				Director, En Route and Oceanic Support		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
AJS-3				Director, Safety Investigations and Evaluations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
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	FINAL ADMINISTRATIVE CLEARANCE					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	FINAL APPROVAL (Authorizing Release)				Date Approved					

CLEARANCE RECORD		Kind of Document DCPs	Identification Number 7210.
Title Seven DCPs on Unidentified Flying Object (UFO) Reporting		Return Document to Point of Contact (POC)	
Budget Impact: <input checked="" type="checkbox"/> None <input type="checkbox"/> Yes (Explain in brief summary below)		Name John Kehler	Routing AJR-53 Telephone # 202-267-9304
		FAX #	

Summary What does it do? (Instruction and additional space available on reverse side)

These seven DCPs change one of the reporting organizations for persons wanting to report UFO or unexplained phenomena activity. NIDS is a defunct organization and has been replaced by Bigelow Aerospace Advanced Space Studies (BAASS). The change also includes a phone number and email address for BAASS.

ORIGINATING OFFICE CLEARANCE				
Routing Symbol	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted
	JK	AJR-53/JK	07/9/09	original signed by Paul Bartko for F. D Hatfield
	KR	AJR-53/KR	07/9/09	
				Date MM/DD/YY 07/09/09
				Directive Management (POC) For This Document
				Coordination Start Date
DEADLINE DATE				
8/12/09				

Routing Symbol	Internal Clearance			Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Concur with....			Non-concur Comments Attached
	Initials	Routing Symbol	Date MM/DD/YY			No Comment	Comments Attached	No Response	
AJT-2				Director, Terminal Safety and Operations Support		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AJE-3			07/16/09	Director, En Route and Oceanic Support	07/16/09	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AJS-3				Director, Safety Investigations and Evaluations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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FINAL ADMINISTRATIVE CLEARANCE						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FINAL APPROVAL (Authorizing Release)					Date Approved				

[REDACTED]
AJS-0, Office of ATO Safety
Services Unit

07/16/2009 02:43 PM

To 9-AJR-HQ-PDG/AWA/FAA@FAA, John
Kehler/AWA/FAA@FAA, Sharon Kline/AWA/FAA@FAA,
Lottie Perro/AWA/FAA@FAA

cc LaGretta Bowser/AWA/FAA@FAA, Charles
Allaman/AWA/FAA@FAA, Eileen CTR
Hohman/AWA/CNTR/FAA@FAA

bcc

Subject Fw: Request for Comments/Signature for 7 DCPs to 7210.,
on UFO Reporting

John, Procedures Group, Sharon, and Lottie -

The Office of Safety concurs, (no comment), on your proposed change. The signed Clearance Record is attached.

Respectfully,

[REDACTED]



DCP-7210-xxx_Multiple-chgs-UFO-BAASS_AJS-Chc-Rcd_071609.pdf

----- Forwarded by [REDACTED] on 07/16/2009 02:40 PM -----

Sharon Kline/AWA/FAA
AJR-5, System Ops Planning
and Proc. Office

07/16/2009 08:26 AM

To Patrice Hlgh-LeGrand/AWA/FAA@FAA, [REDACTED]
[REDACTED], Sharonda
Emerson/AWA/FAA@FAA, Phyllis A Bell/AWA/FAA@FAA,
Tawana Matthews/AWA/FAA@FAA, Stephanie
Braswell/AWA/FAA@FAA, William Greene/AWA/FAA@FAA,

cc Lottie Perro/AWA/FAA@FAA, [REDACTED]
[REDACTED], John
Kehler/AWA/FAA@FAA

Subject Fw: Request for Comments/Signature for 7 DCPs to 7210.,
on UFO Reporting

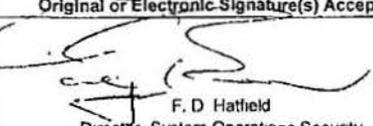
Please review the attached subject DCPs and send the final signed clearance record to the Procedures Development Group mailbox (9-AJR-HQ-PDG) by August 12.

Thanks - Sharon, AJR-53, x79430

[REDACTED]

CLEARANCE RECORD		Kind of Document DCPs	Identification Number
Title Six DCPs on Unidentified Flying Object (UFO) Reporting		Return Document to Point of Contact (POC)	
Budget Impact <input checked="" type="checkbox"/> None <input type="checkbox"/> Yes (Explain in brief summary below)		Name John Kehler	Routing AJR-53 FAX # Telephone # 202-267-9304
Summary. What does it do? (Instruction and additional space available on reverse side) These six DCPs change one of the reporting organizations for persons wanting to report UFO or unexplained phenomena activity. NIDS is a defunct organization and has been replaced by Bigelow Aerospace Advanced Space Studies (BAASS). The change also includes a phone number and email address for BAASS.			

ORIGINATING OFFICE CLEARANCE

Routing Symbol	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Directive Management (POC) For This Document	Coordination Start Date
	JK	AJR-53/JK	07/09/09	 F. D. Hatfield Director, System Operations Security	07/09/09		
	KR	AJR-53/KR	11/4/09				
						DEADLINE DATE	

Routing Symbol	Internal Clearance			Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Concur with....			Non-concur
	Initials	Routing Symbol	Date MM/DD/YY			No Comment	Comments Attached	No Response	
AJT-2				Director, Terminal Safety and Operations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AJE-3				Director, En Route Safety and Operations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AJS-3				Director, Safety Investigations and Evaluations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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	FINAL ADMINISTRATIVE CLEARANCE					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	FINAL APPROVAL (Authorizing Release)				Date Approved				

DOCUMENT CHANGE PROPOSAL/BRIEFING SHEET

FINAL DISPOSITION

ORDER/PUBLICATION: AIM

CHANGE: 1

EFFECTIVE DATE: July 29, 2010

TRACKING #: M1- 7-6-4

SPECIALIST/ROUTING: John Kehler AJR-53 (202) 267-9304

1. PARAGRAPH NUMBER AND TITLE:

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

2. BACKGROUND: One of the organizations (National Institute for Discovery Sciences (NIDS)) that would receive and investigate UFO/unexplained phenomena activity has morphed into a new larger organization called Bigelow Aerospace Advanced Space Studies (BAASS). It is requested that pilot and air traffic control reporting of UFOs in the United States should now go to BAASS, vice NIDS.

3. EXPLANATION OF CHANGE: This change corrects one of the organizations to which UFO/unexplained phenomena activity can be reported. It also includes a phone number and facsimile number.

4. CHANGE:

OLD

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

a. Persons wanting to report UFO/Unexplained Phenomena activity should contact an UFO/Unexplained Phenomena Reporting Data Collection Center, such as the National Institute for Discovery Sciences (NIDS), the National UFO Reporting Center, etc.

NEW

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

a. Persons wanting to report UFO/unexplained phenomena activity should contact an UFO/unexplained phenomena reporting data collection center, such as Bigelow Aerospace Advanced Space Studies (BAASS) (voice: 1-877-979-7444 or e-mail: Reporting@baass.org), the National UFO Reporting Center, etc.

No further changes to paragraph.

5. INDEX CHANGES: None

6. GRAPHICS: None

7. GENOT/NOTICE: None

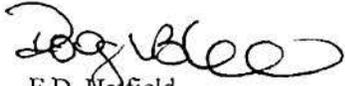
8. FORMATTING & PLAIN LANGUAGE REVIEW: HM 3/5/2009

9. SAFETY RISK MANAGEMENT: (Check appropriate box).

Proposed change meets full SMS requirements for safety risk assessment.

Proposed change is not safety related.

Comments: No new safety-related hazards to the National Airspace System were identified through Subject Matter Experts evaluation of this proposed change.



F.D. Hatfield
Director, System Operations Security

7/3/09
Date:



Federal Aviation Administration

Memorandum

Date: July 10, 2009

To: Pamela Seldon-Moore, Director System Operations Safety Management, AJR-C

From: Virginia P. Volk, Acting, Strategic Plans, Safety, QA Manager, AJR-222 *VAV*

Prepared by: Brian L. Creasy, Procedures Development Group

Subject: Safety Risk Management Decision Memo (SRMDM) for the Aeronautical Information Manual (AIM) proposed changes to paragraphs 7-6-4, UNIDENTIFIED FLYING OBJECT (UFO) REPORTS and Appendix 4, ABBREVIATIONS/ACRONYMS

National Airspace (NAS) Change:

These paragraphs correct one of the organizations to which UFO/unexplained phenomena activity can be reported. The now defunct National Institute for Discovery Sciences (NIDS) is replaced by the Bigelow Aerospace Advanced Space Studies (BAASS). Telephone and email contact information for BAASS was also added. Finally, several capitalization errors were corrected.

Rationale for not Requiring further SRM Analysis:

In accordance with the guidance from ATO Safety Management System Manual Version 2.1, subject matter experts have determined that changing one of the reporting agencies for UFO/unexplained phenomena, addition of the new agency's contact information, and corrections to capitalization are administrative in nature and do not introduce new procedures to the NAS.

Safety Statement:

We, the undersigned, assure that the change described above does not introduce any safety risk into the NAS.

Signature(s):

Reviewed by:

Robert P. Thornburgh
Robert P. Thornburgh
Safety Engineer, System Operations Safety Management, AJR-C

Concurred by:


Vivian L. Smith
Manager, Safety Risk Management, AJR-C

Comment Resolution Worksheet

Commenting Org:

Document: DCP

Number: AIM/.3/.65

Prepared By: AIM,.3,.65

Paragraph No:

Title: UFO Reports

Phone:

Date:

Specialist: John Kehler

Phone: 202-267-9304

Validating Official:

(Type Name)

(Signature)

Para No.	Concur Non-Concur	Comments and Proposed Solutions	Adopted		Comment Resolution
			Yes	No	
	x <input type="checkbox"/>	No comment - J. Powell	<input type="checkbox"/>	<input type="checkbox"/>	
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Comment Resolution Worksheet

Commenting Org: OSG

Document: DCP

Number: AIM/.3/.65

Paragraph No:

Title: UFO Reports

Specialist: John Kehler

Phone: 202-267-9304

Prepared By: Cesar ~~AIM~~.3,.65

Phone: 404-305-5597

Date:

Validating Official:

(Type Name)

(Signature)

Para No.	Concur Non-Concur	Comments and Proposed Solutions	Adopted		Comment Resolution
			Yes	No	
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	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

Comment Resolution Worksheet

Commenting Org: Flight Services

Document: DCP

Number: AIM

Paragraph No: Title: UFO Reports

Specialist: John Kehler

Phone: 202-267-9304

Prepared By: Norman Woodrick	
Phone: _____	Date: 4/30/09
Validating Official: _____	
(Type Name)	(Signature)

Para No.	Concur Non-Concur	Comments and Proposed Solutions	Adopted Yes No	Comment Resolution
	<input checked="" type="checkbox"/> <input type="checkbox"/>	Would this also affect the AIP?	<input checked="" type="checkbox"/> <input type="checkbox"/>	We agree that this information should also be in the AIP. We have generated a DCP for the AIP with the same information as found in the AIM for UFO Reporting.
	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	
	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	
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Comment Resolution Worksheet

Commenting Org: Jeanne Giering, Manager of Flight Services, Safety & Operations Office

Prepared By: Toice Jackson

Document: DCP Number:

Phone: 202-385-7618

Date:

Paragraph No: Title:

Specialist: Monica Bradford & Norman Woodrick Phone: 202-385-7784/202-385-7774

Para No.	Concur / Non-Concur		Comments and Proposed Solutions	Adopted		Comment Resolution
	Concur	Non-Concur		Yes	No	
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	<input type="checkbox"/>	<input type="checkbox"/>	Monica Bradford Date: 7/1/01	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	Jeanne Giering Date: 7/1/01	<input type="checkbox"/>	<input type="checkbox"/>	
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CLEARANCE RECORD		Kind of Document DCP	Identification Number 7210 3W, 7110.65T, & AIM
Title UFO Reports		Return Document to	Routing AJR-53
Budget Impact <input type="checkbox"/> None <input type="checkbox"/> Yes (Explain in brief summary below)		Name John Kehler	Phone # 202-267-9304 Ext. Fax #

Summary: What does it do? (Instruction and additional space available on reverse side)

One of the organizations (National Institute for Discovery Sciences (NIDS)) that would receive and investigate UFO/unexplained phenomena activity has morphed into a new larger organization called Bigelow Aerospace Advanced Space Studies (BAASS). It is requested that pilot and air traffic control reporting of UFOs in the United States should now go to BAASS, vice NIDS. So we are deleting the NIDS acronym and adding the BAASS acronym.

This change deletes the NIDS acronym and adds the BAASS acronym. BAASS is one of the organizations to which pilots and controllers can report UFO activity

ORIGINATING OFFICE CLEARANCE

Routing Symbol	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Directives Management Officer (DMO)	Coordination Start Date
DEADLINE DATE							
6/8/09							

Routing Symbol	Internal Clearance			CLEARANCE ROUTING			Concur with....			No... Response Received	Non-concur Comments Attached
	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	No Comment	Comments Attached	Response Received			
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AJV-W52	FINAL ADMINISTRATIVE CLEARANCE			Sheryl Gagnon Directives Representative, WSA			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	FINAL APPROVAL (Authorizing Release)			Date Approved							

CLEARANCE RECORD		Kind of Document DCP	Identification Number 7210 3W, 7110 65T, & AIM
Title UFO Reports		Return Document to	Routing AJR-53
Budget Impact <input type="checkbox"/> None <input type="checkbox"/> Yes (Explain in brief summary below)		Name John Kehler	Phone # 202-267-9304 Ext. Fax #

Summary What does it do? (Instruction and additional space available on reverse side)

One of the organizations (National Institute for Discovery Sciences (NIDS)) that would receive and investigate UFO/unexplained phenomena activity has morphed into a new larger organization called Bigelow Aerospace Advanced Space Studies (BAASS) It is requested that pilot and air traffic control reporting of UFOs in the United States should now go to BAASS, vice NIDS. So we are deleting the NIDS acronym and adding the BAASS acronym

This change deletes the NIDS acronym and adds the BAASS acronym. BAASS is one of the organizations to which pilots and controllers can report UFO activity

ORIGINATING OFFICE CLEARANCE

Routing Symbol	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	Directives Management Officer (DMO)	Coordination Start Date
DEADLINE DATE							
6/8/09							

Routing Symbol	Internal Clearance			CLEARANCE ROUTING			Concur with...		No...	Non-concur
	Initials	Routing Symbol	Date MM/DD/YY	Name of Approving Official(s) Original or Electronic Signature(s) Accepted	Date MM/DD/YY	No Comment	Comments Attached	Response Received	Comments Attached	
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		FINAL APPROVAL (Authorizing Release)			Date Approved					

DOCUMENT CHANGE PROPOSAL/BRIEFING SHEET

INITIAL

ORDER/PUBLICATION: AIM

CHANGE: 1

EFFECTIVE DATE: July 29, 2010

TRACKING #: M1- 7-6-4

SPECIALIST/ROUTING: John Kehler AJR-53 (202) 267-9304

1. **PARAGRAPH NUMBER AND TITLE:**

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

2. **BACKGROUND:** One of the organizations (National Institute for Discovery Sciences (NIDS)) that would receive and investigate UFO/unexplained phenomena activity has morphed into a new larger organization called Bigelow Aerospace Advanced Space Studies (BAASS). It is requested that pilot and air traffic control reporting of UFOs in the United States should now go to BAASS, vice NIDS.

3. **EXPLANATION OF CHANGE:** his change corrects one of the organizations to which UFO/unexplained phenomena activity can be reported. It also includes a phone number and facsimile number.

4. **CHANGE:**

OLD

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

a. Persons wanting to report UFO/Unexplained Phenomena activity should contact an UFO/Unexplained Phenomena Reporting Data Collection Center, such as the National Institute for Discovery Sciences (NIDS), the National UFO Reporting Center, etc.

NEW

7-6-4. UNIDENTIFIED FLYING OBJECT (UFO) REPORTS

a. Persons wanting to report UFO/unexplained phenomena activity should contact an UFO/unexplained phenomena reporting data collection center, such as **Bigelow Aerospace Advanced Space Studies (BAASS) (voice: 1-877-979-7444 or electronic mail: Reporting@baass.org)**, the National UFO Reporting Center, etc.

No further changes to paragraph.

5. **INDEX CHANGES:** None

6. **GRAPHICS:** None

7. **GENOT/NOTICE:** None

8. **FORMATTING & PLAIN LANGUAGE REVIEW:** HM 3/5/2009

9. **SAFETY RISK MANAGEMENT:** (Check appropriate box).

Proposed change meets full SMS requirements for safety risk assessment.

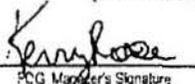
Proposed change is not safety related.

Comments: No new safety-related hazards to the National Airspace System were identified through Subject Matter Experts evaluation of this proposed change.


F.D. Hatfield
Director, System Operations Security

21 Apr 07
Date:

COORDINATION COVER SHEET
for
INITIAL DOCUMENT CHANGE PROPOSALS
Effective - July 29, 2010

Coordination Start Date <div style="border: 1px solid black; padding: 2px; display: inline-block;">04/23/09</div>	Validating Official Name and Title: F.D Hatfield Director, System Operations Security	Reply by Date to HQ: <div style="border: 1px solid black; padding: 2px; display: inline-block;">06/08/09</div>
Procedures Development Group Review (Office Use Only) <div style="display: flex; align-items: center;"> <div style="margin-right: 20px;">  <small>PCG Manager's Signature</small> </div> <div> <div style="border-bottom: 1px solid black; width: 50px; display: inline-block;">4/21/09</div> <small>Date</small> </div> </div>	(Specialist enters - Directive Series, Amendment/Change, Par #, and Title) AIM M 1 7-6-4 UFO Reports AIM M 1 APP4 Abbreviations - Acronyms 72103 W 1 4-7-4 UFO Reports 72103 W 1 1-2-5 Abbreviations 711055 T 1 1-2-6 Abbreviations 711055 T 1 9-8-1 General	

To (place an before the appropriate address)

INDUSTRY	SERVICE CENTERS	MILITARY	HEADQUARTERS	FLIGHT SERVICES
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<input type="checkbox"/> AOPA	<input checked="" type="checkbox"/> ESC	<input type="checkbox"/> CDD	<input type="checkbox"/> AFS-410	<input type="checkbox"/> AJG
<input type="checkbox"/> APA	<input checked="" type="checkbox"/> WSC	<input type="checkbox"/> NORAD	<input type="checkbox"/> AFS-420	<input type="checkbox"/> AJP
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<input type="checkbox"/> ATCA		<input type="checkbox"/> USAF	<input type="checkbox"/> AGC-220	<input checked="" type="checkbox"/> Safety & Operations Support
<input type="checkbox"/> ATPAC	<u>INTL</u>	<input type="checkbox"/> USMC	<input checked="" type="checkbox"/> En Route Operations	
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<input type="checkbox"/> _____		<input type="checkbox"/> _____	<input type="checkbox"/> Airspace & AIM	<input type="checkbox"/> NWS
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				<input type="checkbox"/> USGA

Any questions please contact

John Kehler

AJR-53

202-267-9304

(Name)

(Fig Code)

(Phone)

COORDINATION COVER SHEET
for
INITIAL DOCUMENT CHANGE PROPOSALS
Effective - July 29, 2010

Coordination Start Date 04/23/09	Validating Official Name and Title F D. Hatfield Director, System Operations Security	Reply by Date to HQ 06/08/09
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<p>Procedures Development Group Review (Office Use Only)</p> <p><i>[Signature]</i> PDG Manager's Signature</p> <p><i>4/24/09</i> Date</p>	<p align="center"><i>(Specialist enters - Directive Series Amend/Change Part # and Title)</i></p> <p>AIM M 1 7-6-4 UFO Reports AIM M 1 APP4 Abbreviations - Acronyms 72103 W 1 4-7-4 UFO Reports 72103 W 1 1-2-5 Abbreviations 711065 T 1 1-2-6 Abbreviations 711065 T 1 9-8-1 General</p>
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To (place an before the appropriate address)

INDUSTRY	SERVICE CENTERS	MILITARY	HEADQUARTERS	FLIGHT SERVICES
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<input type="checkbox"/> APA	<input checked="" type="checkbox"/> WSC	<input type="checkbox"/> NORAD	<input type="checkbox"/> AFS-420	<input type="checkbox"/> AJP
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<input type="checkbox"/> ATCA	<u>INTL</u>	<input type="checkbox"/> USAF	<input type="checkbox"/> AGC-220	<input checked="" type="checkbox"/> Safety & Operations Support
<input type="checkbox"/> ATPAC		<input type="checkbox"/> USMC	<input checked="" type="checkbox"/> En Route Operations	
<input type="checkbox"/> FAA	<input type="checkbox"/> IATA	<input type="checkbox"/> USN	<input type="checkbox"/> Technical Operations	<u>OTHER</u>
<input type="checkbox"/> NBAA	<input type="checkbox"/> ICAO	<u>MISC</u>	<input checked="" type="checkbox"/> Terminal Operations	<u>AMA 500</u>
<input type="checkbox"/> RAA	<input type="checkbox"/> IFALPA	<input type="checkbox"/> _____	<input type="checkbox"/> APO-100	
<input type="checkbox"/> SWAPA		<input type="checkbox"/> _____	<u>SYSTEM OPERATIONS</u>	<input type="checkbox"/> ATSC
<input type="checkbox"/> _____		<input type="checkbox"/> _____	<input checked="" type="checkbox"/> ATCSCC	<input type="checkbox"/> CBP
<input type="checkbox"/> _____		<input type="checkbox"/> _____	<input type="checkbox"/> Airspace & AiM	<input type="checkbox"/> NWS
<input type="checkbox"/> _____		<input type="checkbox"/> _____	<input type="checkbox"/> Security	<input type="checkbox"/> SUPCOM
<input type="checkbox"/> _____			<input type="checkbox"/> Litigation	<input type="checkbox"/> TSA
				<input type="checkbox"/> USGA

An/ questions please contact John Kehler AJR-53 202-267-9304
 (Name) (Plg Code) (Phone)

ATO DCF FORM 1 (2-2-89)

DOCUMENT CHANGE PROPOSAL BRIEFING SHEET

ORDER/PUBLICATION: USDoT FAA *Aeronautical Information Manual* (AIM) , Change 1 dated July 31, 2008

CHANGE: 2

EFFECTIVE DATE: As soon as possible (next publishing)

SPECIALIST/ROUTING:

1. PARAGRAPH NUMBER AND TITLE:

Appendix 4: "Abbreviations/Acronyms"
7-6-4: "Unidentified Flying Object (UFO) Reports"

2. BACKGROUND: Bigelow Aerospace Advanced Space Studies (BAASS) is a new organization that is devoted to exploration of extremely advanced aerospace technology, including the so called Unidentified Aerial Phenomena (UAP) or Unidentified Flying Object (UFO) topics. In 2001, another of Mr. Bigelow's organizations, the National Institute for Discovery Sciences (NIDS), succeeded in becoming the "go-to" organization for the reporting by pilots and by air traffic control of UFOs in the United States. NIDS is now defunct and has been replaced by the larger, more capable BAASS. Therefore, request that publications reflect the organization change for reporting purposes.

3. EXPLANATION OF CHANGE: NIDS is a defunct organization and is currently listed in the flight manual as a reporting agency. BAASS has replaced NIDS and is the proper reporting agency.

4. CHANGE:

OLD	NEW
Appendix 4-3: "NIDS..... National Institute for Discovery Sciences"	Delete
Add	Appendix 4-1: "BAASS..... Bigelow Aerospace Advanced Space Studies"
Para 7-6-4 a. "Persons wanting to report UFO/Unexplained Phenomena activity should contact an UFO/Unexplained Phenomena Reporting Data Collection Center, such as the National Institute for Discovery Sciences (NIDS), the National UFO Reporting Center, etc."	Para 7-6-4 a. "Persons wanting to report UFO/Unexplained Aerial Phenomena activity should contact a UFO/Unexplained Aerial Phenomena Reporting Data Collection Center, such as Bigelow Aerospace Advanced Space Studies (BAASS) at (702) XXX-XXXX or via electronic mail to Reporting@baass.org."

5. OPERATIONAL IMPACT: None

6. INDEX CHANGES: None

7. Point of Contact for this change proposal at BAASS is:

[REDACTED]